

## **YNU Tokiwadai International Residence Application Guideline (Researchers)**

### **1. Eligibility criteria for application**

- At the time of moving-in must be enrolled as a researcher at YNU.
- Loss of the status of researcher at YNU will lead to move out order from the residence.

### **2. Period of residence**

- Length of lease contract at the residence can be set from 1 month (Minimum) to 24 months (Maximum) depending on resident's needs.
- Stay period can be extended by signing a re-contract. However, re-contract will not be accepted in case the room is not available and in case of room shortage. (The difference in the deposit may be charged depending on the re-contracting period.)
- A Re-contract Fee of 16,500 yen (tax included) is required for the procedure.
- As long as the resident is enrolled at YNU, he/she can apply for the re-contract.

### **3. Room application**

- The researcher himself/herself or the faculty member at the host department of YNU will make the room application.
- Documents to submit
  - (1) Housing application form
  - (2) Photocopy of passport
  - (3) Photocopy of Residence Card (cardholders only)

### **4. Where to submit documents**

- Please submit the application documents by e-mail.
- Please check vacancy before application since the number of researcher's rooms are limited.
- Documents submitted by e-mail shall be sent to the following e-mail address:  

tokiwadai@japt.co.jp

\*email subject <Tokiwadai International Residence Housing Application>

**5. Period of application**

○No application deadline is designated since the researcher's rooms are accepted at any time; Applications can be received as long as there is a vacancy.

**6. Screening Process**

○A confirmation of enrollment by YNU will start after the application is received.

**7. Result Announcement**

○The results will be announced by e-mail several days after the application is received.

○After screening result

- (1) Please be sure to check the screening result. The lack of confirmation of move-in will on time will result in the cancellation of application.
- (2) In case you need to cancel your move-in due to unavoidable reasons, please contact Tokiwadai International Residence Management Office soonest possible.

**8. Deposit**

○The amount of deposit depends on the length of stay period (Short / Middle / Long).

○Deposit includes administrative fee and basic room cleaning fee after move-out.

○Basic room cleaning fee covers standard cleaning service for the future resident. Reparation charges due to intentional damages caused by resident or due to resident's neglect (wall, carpet and fixtures), lost or broken in-room items, or disposal cost of leftover items will be charged separately.

○Deposit is not refundable.

**9. For Inquiries**

For any inquiries concerning application procedure please contact:

Tokiwadai International Residence Management Office

Address: 79-9 Tokiwadai, Hodogaya-ku, Yokohama 240-0067

TEL: 045-900-1451

e-mail: [tokiwadai@japt.co.jp](mailto:tokiwadai@japt.co.jp)

Business Hours: 8:30~17:30 (Open 365 days)

## 10. Facility Outline

Name	Tokiwadai International Residence	
Address	79-9, Tokiwadai, Hodogaya-ku, Yokohama 240-0067	
Access	On Yokohama National University Tokiwadai Campus ( 0-minute walk to commute) 15-minute walk from Sotetsu Line "Wadamachi" station	
1K type	Room Size	21.37~21.74 m <sup>2</sup>
	Rent	JPY 82,000-/month
	Management fee	JPY 5,500-/month
	Utilities	JPY 29,040-/month (tax included)
	Non-refundable	Short
	Deposit※1 (tax included)	JPY33,000-
	Long	JPY77,000-
1LDK type	Room Size	40.16 m <sup>2</sup>
	Rent	JPY 103,000-/month
	Management fee	JPY 7,700-/month
	Utilities	JPY 35,640-/month
	Non-refundable	Short
	Deposit※1 (tax included)	JPY44,000-
	Long	JPY77,000-
2LDK type	Room Size	60.96 m <sup>2</sup> ~61.17 m <sup>2</sup>
	Rent	JPY 124,000-/month
	Management fee	JPY 7,700-/month
	Utilities	JPY 42,240-/month
	Non-refundable	Short
	Deposit※1 (tax included)	JPY49,500
	Long	JPY119,900-
Common Facilities	Auto lockable door, security cameras, elevator, lounge, laundromat (coin laundry), outdoor smoking area, motorbike parking, bicycle parking, etc.	
Room Facilities	Desk, chair, bed(s)※2, mattress, TV, TV shelf, desk light, ceiling light, Wi-Fi, air conditioner, kitchen counter / counter chairs (*1LDK only), dining table / dining chairs (*2LDK only), bookshelf (*1LDK and 2LDK only), refrigerator, microwave, washing machine, vacuum cleaner, intercom, tableware, cooking equipment, beddings, linen and etc.	

**※1. Deposit amount depends on the period of stay;**

1 month~less than 3 months stay=Short

3 months~less than 12 months stay=Middle

Over 12 months stay=Long

**※2. Bed(s)**

1K type : One single bed

1LDK type: One double bed

2LDK type: One single bed and one double bed